

**CLAIBORNE ELECTRIC COOPERATIVE, INC.**  
**BOARD MEETING MINUTES**  
**AUGUST 25, 2020**

- ❖ **Call to Order** – Mr. Elkins called the meeting to order at 6:30 pm.
- ❖ **Invocation** – Dr. Fincher offered an invocation on behalf of the group.
- ❖ **Pledge** – Mr. Elkins led the group in the pledge of allegiance.
- ❖ **Attendance**
  - Hez Elkins, President
  - Richard Noles, Secretary/Treasurer
  - Phillip Fincher
  - Rand Killgore
  - Lane Davidson
  - Scott Jones
  - Leroy Perritt
  - Benjamin Abshire – via phone
  - Others in attendance
    - Mark Brown, CEO
    - Kathy Tanner, CFO
    - Paul E. Kitchens, Corporate Counsel
    - Lisa Ledbetter, Administrative Assistant
    - Mike Hallum, Knuckols, Duvall, Hallum & Co.
- ❖ **Request for Items to be Added to the Agenda** – No items were added.
- ❖ **Consent Agenda** – Mr. Elkins entertained a motion by Mr. Davidson that was seconded by Mr. Killgore to approve the Consent Agenda as presented. The motion carried unanimously.
  - Approve August 4, 2020 Regular Meeting Minutes
  - Approve Expense Reports
  - Accept New Members
  - Approve Capital Credits
  - Approve Monthly Loss Control & Safety Report
  - Approve Homer & Farmerville Operations Report
- ❖ **2019 Audit Report**-Mr. Mike Hallum with Knuckols, Duvall, Hallum & Co. presented the Claiborne Electric Cooperative, Inc. 2019 audit report. Upon motion by Mr. Davidson and seconded by Mr. Noles, the audit report was unanimously approved.
- ❖ **Attorney Report** – Mr. Kitchens made a brief report on the legal matters currently facing the Cooperative. Mr. Kitchens’ report was then approved on a motion made by Dr. Fincher and seconded by Mr. Noles.

- ❖ **ALEC Report** – Mr. Davidson stated the ALEC meeting was postponed due to the hurricanes.
  
- ❖ **1803 Power Supply Cooperative** – Dr. Fincher gave an update on the bid process for power supply contractors. Dr. Fincher’s report was approved on a motion made by Mr. Killgore and seconded by Mr. Davidson.
  
- ❖ **Financial Report** – Mr. Brown made the monthly financial report.
  - July 2020 Financial Report – This report was approved on a motion made by Mr. Jones and seconded by Dr. Fincher.
  
- ❖ **CEO’s Report** – Mr. Brown called attention to his written report presented to the Directors and invited any questions.
  - Approve updates to Secretary of State Website – Upon motion by Mr. Killgore and seconded by Mr. Davidson, updates to the Secretary of State website were unanimously approved.
  - Review of Policy Manual – Mr. Brown called attention to the updated policy manual uploaded to the Call to Order dashboard.
  - Personnel changes – Mr. Brown introduced Mrs. Kathy Tanner, CFO, to the board and reported Mr. Jeremy Skipper, PE, will also be joining the Claiborne Electric Cooperative staff.
  - Moratorium on Disconnects Ends
  - Broadband Update
  - Budget Process to Begin
  - CFC Resolution – Upon motion by Dr. Fincher and seconded by Mr. Killgore, the CFC Paying Agent Resolution was unanimously approved.

Mr. Brown’s report was approved on a motion made by Mr. Davidson and seconded by Dr. Fincher.

- ❖ **Approve Meeting Expenses** – Mr. Elkins then accepted a motion made by Mr. Killgore and seconded by Mr. Davidson to approve the expenses associated with this meeting. The motion carried.
  
- ❖ **Confirm Next Meeting Date** – Mr. Elkins confirmed the

date of our next Board meeting.

September 29, 2020 at 6:30 pm in Homer

- ❖ **Adjourn** – The meeting was then adjourned upon a motion made by Mr. Davidson and seconded by Mr. Killgore.

**The minutes above were approved by the board of directors during its regularly scheduled meeting held on September 29, 2020.**

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**Hez Elkins, President  
Treasurer**

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**Richard Noles, Secretary -**