

CLAIBORNE ELECTRIC COOPERATIVE, INC.
BOARD MEETING MINUTES
SEPTEMBER 29, 2020

- ❖ **Call to Order** – Mr. Elkins called the meeting to order at 6:30 pm.
- ❖ **Invocation** – Mr. Kitchens offered an invocation on behalf of the group.
- ❖ **Pledge** – Mr. Elkins led the group in the pledge of allegiance.
- ❖ **Attendance**
 - Hez Elkins, President
 - Richard Noles, Secretary/Treasurer
 - Phillip Fincher
 - Rand Killgore
 - Lane Davidson
 - Scott Jones
 - Leroy Perritt
 - Benjamin Abshire
 - Others in attendance
 - Mark Brown, CEO
 - Kathy Tanner, CFO
 - Paul E. Kitchens, Corporate Counsel
 - Lisa Ledbetter, Administrative Assistant
- ❖ **Request for Items to be Added to the Agenda** – Dr. Fincher requested that a discussion be held on the payment of capital credits.
- ❖ **Consent Agenda** – Mr. Elkins entertained a motion by Mr. Davidson that was seconded by Mr. Jones to approve the Consent Agenda as presented. The motion carried unanimously.
 - Approve August 25, 2020 Regular Meeting Minutes and September 3, 2020 Special Called Meeting Minutes
 - Approve Expense Reports
 - Accept New Members
 - Approve Capital Credits - Withhold payment for Laura Harvey while we await further information.
 - Approve Monthly Loss Control & Safety Report
 - Approve Homer & Farmerville Operations Report
- ❖ **Attorney Report** – Mr. Kitchens made a brief report on the legal matters currently facing the Cooperative. Mr. Kitchens' report was then approved on a motion made by Dr. Fincher and seconded by Mr. Noles.
- ❖ **ALEC Report** – Mr. Davidson made a brief report on the ALEC meeting held via conference call. Mr. Davidson's report was then approved on a motion made by Mr. Perritt and seconded by Mr. Abshire.

- ❖ **1803 Power Supply Cooperative** – Dr. Fincher gave an update on the bid process for power supply contractors. Dr. Fincher’s report was approved on a motion made by Mr. Perritt and seconded by Mr. Noles.

- ❖ **Financial Report** – Ms. Tanner made the monthly financial report.
 - August 2020 Financial Report – This report was approved on a motion made by Mr. Davidson and seconded by Mr. Abshire.
 - Write-Off Report – This report was approved on a motion made by Mr. Noles and seconded by Dr. Fincher.
 - FGB Signature Card Updates – Ms. Tanner gave an update on the changes to the First Guaranty Bank signature cards removing Mr. Dye and Mr. Harmon as well as adding Ms. Tanner, CFO, and Dr. Fincher, Vice President, to all accounts.

- ❖ **CEO’s Report** – Mr. Brown called attention to his written report presented to the Directors and invited any questions.
 - Hurricane Laura Update
 - FTTH Project
 - Union Negotiations
 - Pandemic Complications – Upon motion by Dr. Fincher and seconded by Mr. Davidson, the board authorized the management team to research the most cost effective method acquiring ten additional vehicles in order to continue with our COVID-19 plan of only one coop employee per vehicle in the field.
 - Overtime Worked by Staff
 - Operation Round Up Report – Mr. Brown called attention to the Operation Round Up indicating that \$18,858.00 in grants were awarded this period with a total of \$1.7m in grants being awarded since inception of the program.

Mr. Brown’s report was approved on a motion made by Mr. Abshire and seconded by Mr. Noles.

- ❖ **Approve Meeting Expenses** – Mr. Elkins then accepted a motion made by Mr. Davidson and seconded by Mr. Noles to approve the expenses associated with this meeting. The motion carried.

- ❖ **Confirm Next Meeting Date** – Mr. Elkins confirmed the date of our next Board meeting.
 - October 27, 2020 at 6:30 pm in Homer

- ❖ **Adjourn** – The meeting was then adjourned upon a motion made by Dr. Fincher and seconded by Mr. Jones.

The minutes above were approved by the board of directors during its regularly scheduled meeting held on October 27, 2020.

Hez Elkins, President

Richard Noles, Secretary -Treasurer