

CLAIBORNE ELECTRIC COOPERATIVE, INC.
BOARD MEETING MINUTES
DECEMBER 1, 2020

- ❖ **Call to Order** – Mr. Elkins called the meeting to order at 6:30 pm.
- ❖ **Invocation** – Dr. Fincher offered an invocation on behalf of the group.
- ❖ **Pledge** – Mr. Elkins led the group in the pledge of allegiance.
- ❖ **Attendance**
 - Hez Elkins, President
 - Richard Noles, Secretary/Treasurer
 - Phillip Fincher
 - Lane Davidson
 - Scott Jones
 - Leroy Perritt
 - Butch Sensley – via Phone
 - Benjamin Abshire
 - Others in attendance
 - Mark Brown, CEO
 - Kathy Tanner, CFO
 - Paul E. Kitchens, Corporate Counsel
 - Lisa Ledbetter, Administrative Assistant
- ❖ **Request for Items to be Added to the Agenda** – None
- ❖ **Consent Agenda** – Mr. Elkins entertained a motion by Mr. Davidson that was seconded by Dr. Fincher to approve the Consent Agenda as presented. The motion carried unanimously.
 - Approve October 27, 2020 Regular Meeting Minutes and November 16, 2020 Special Called Board Conference Call Minutes
 - Approve Expense Reports
 - Accept New Members
 - Approve Capital Credits - Withhold payment for Virginia M. Allen while we await further information.
 - Approve Monthly Loss Control & Safety Report
 - Approve Homer & Farmerville Operations Report
- ❖ **Attorney Report** – Mr. Kitchens made a brief report on the legal matters currently facing the Cooperative. Mr. Kitchens' report was then approved on a motion made by Mr. Abshire and seconded by Mr. Davidson.
- ❖ **ALEC Report** – Mr. Davidson stated there was no ALEC meeting in November.

- ❖ **1803 Power Supply Cooperative** – Dr. Fincher gave an update on the 1803 Power Supply cooperative. Dr. Fincher’s report was approved on a motion made by Mr. Jones and seconded by Mr. Perritt.

- ❖ **Financial Report** – Ms. Tanner made the monthly financial report.
 - October 2020 Financial Report – This report was approved on a motion made by Dr. Fincher and seconded by Mr. Davidson.
 - Budget Report – The budget report was approved on a motion made by Mr. Abshire and seconded by Mr. Noles.

- ❖ **CEO’s Report** – Mr. Brown called attention to his written report presented to the Directors and invited any questions.
 - RDOF Closing Thoughts
 - Budget Process Continues
 - Late Season Storm
 - Holiday Wishes
 - Policy Review/Approval – 203.2, 605.1, 620.2
 Policy 203.2- Upon motion by Mr. Davidson seconded by Dr. Fincher, changes to policy 203.2 were unanimously approved.
 Policies 605.1 and 620.2 - Upon motion by Mr. Jones seconded by Mr. Abshire, changes to policies 605.1 and 620.2 were unanimously approved.
 - Operation Round Board Report
 - In lieu of the annual Christmas party, Dr. Fincher made a motion seconded by Mr. Noles to present each employee with a \$100 gift card in appreciation for their hard work during 2020.
 - Mr. Brown stated Christmas hams were available for pickup at the end of the meeting.
 Upon motion by Mr. Davidson seconded by Mr. Noles, the CEO report was unanimously approved.

- ❖ **Approve Meeting Expenses** – Mr. Elkins then accepted a motion made by Dr. Fincher and seconded by Mr. Perritt to approve the expenses associated with this meeting. The motion carried.

- ❖ **Confirm Next Meeting Date** – Mr. Elkins confirmed the date of our next Board meeting.
 January 5, 2021 at 6:30 pm in Homer

- ❖ **Adjourn** – The meeting was then adjourned upon a motion made by Mr. Abshire and seconded by Mr. Jones.

The minutes above were approved by the board of directors during its regularly scheduled meeting held on December 1, 2020.

Hez Elkins, President

Richard Noles, Secretary -Treasurer