



CLAIBORNE ELECTRIC COOPERATIVE, INC.

P. O. Box 719 • 12525 Hwy. 9
Homer, LA 71040
Ph: 318.927.3504 • 1.800.929.3504
E-mail: mail@our.coop

MEMORANDUM

TO: Prospective Bidders

FROM: Claiborne Electric Cooperative, Inc.
Lisa Ledbetter

DATE: September 21, 2026

RE: Request for Proposals
Wood Pole Inspection and Treatment

Claiborne Electric Cooperative ("Claiborne") is requesting quotations for Wood Pole Inspection and Treatment services. This project will include inspecting, treating, and preparing necessary reports for the inspection of existing wood distribution and transmission poles as assigned throughout Claiborne's service territory. The successful bidder will be awarded a contract for services through December 31, 2027.

Prospective bidders are asked to submit their quotation using the attached Excel spreadsheet and RUS bidding documents no later than 10:00 AM, Thursday, October 15, 2026, by US Mail, overnight courier, or email to Lisa Ledbetter (lisa@our.coop). Claiborne will host a virtual Pre-Bid Meeting on Tuesday, October 6, 2026, at 10:00 AM via Microsoft Teams. While the pre-bid meeting is not mandatory, prospective bidders are strongly encouraged to attend. Prospective bidders wishing to attend the Pre-Bid Meeting should email Lisa Ledbetter to request the meeting link. Technical questions or further questions about the Scope of Work may be directed to Daniel Kimbell (daniel@our.coop)

Thank you for your interest in serving Claiborne and its members!



Claiborne Electric Cooperative, Inc.

REQUEST FOR PROPOSALS

Wood Pole Inspection and Treatment

Claiborne Electric Cooperative, Inc.
12525 LA Highway 9
Homer, Louisiana 71040
(318) 927-3504

U.S. Department of Agriculture
Rural Utilities Service

BID BOND

1. *KNOW ALL PERSONS that we,* _____
_____, *as Principal, and*
_____,
as Surety, are held and firmly bound unto Claiborne Electric Cooperative, Inc.
_____, *(hereafter called the "Owner")*
in the penal sum of ~~ten percent (10%)~~ *of the amount of the bid referred to in paragraph 2 below, but not to*
exceed five percent (5%) *dollars (\$ _____), as*
hereinafter set forth and for the payment of which sum well and truly to be made we bind ourselves, our
executors, administrators, successors and assigns, jointly and severally, by these presents;
2. *WHEREAS, the Principal has submitted a bid to the Owner for the construction of the Rural Utilities Service*
project known as Wood Pole Inspection and Treatment.
3. *NOW, THEREFORE, the condition of this obligation is such that if the Owner shall accept the bid of the*
Principal, and
- a. *the Principal shall execute such contract documents, if any, as may be required by the terms of the bid and*
give such Contractor's Bond or Bonds for the performance of the contract and for the prompt payment of
labor and material furnished for the project as may be specified in the bid, or
- b. *in the event of the failure of the Principal to execute such contract documents, if any, and give such*
Contractor's Bond or Bonds, if the Principal shall pay to the Owner the difference, not to exceed the penal
sum hereof, between the amount specified in the bid and such larger amount for which the Owner may in
good faith contract with another party to construct the project, then this obligation shall be void, otherwise
to remain in full force and effect.

IN WITNESS WHEREOF, the undersigned have caused this instrument to be executed and their respective
corporate seals to be affixed and attested by their duly authorized representatives this

_____ day of _____, 20_____.

Principal (Seal)

ATTEST:

By _____

Secretary

Title

Surety (Seal)

ATTEST:

By _____

Secretary

Title

U.S. Department of Agriculture
Rural Utilities Service

CONTRACTOR'S BOND

1. Know all persons that we, _____, as
Principal, and _____, as Surety,
are held and firmly bound unto Claiborne Electric Cooperative, Inc.
(hereinafter called the "Owner") and unto the United States of America (hereinafter called the "Government")
and unto all persons, firms and corporations who or which may furnish materials for or perform labor on a
Rural Utilities Service project known as Wood Pole Inspection and Treatment
and to their successors and assigns, in the penal sum of _____
dollars (\$ _____), as hereinafter set forth and for the payment of which sum well
and truly to be made we bind ourselves, our executors, administrators, successors and assigns jointly and
severally by these presents. Said project is described in a certain construction contract (hereinafter called the
"Construction Contract") between the Owner and the Principal, dated _____, 20____,
pursuant and subject to a certain loan contract (hereinafter called the "Loan Contract") between the Owner
and the Government, acting through the Administrator of the Rural Utilities Service (hereinafter called the
"Administrator").
2. The condition of this obligation is such that if the Principal shall well and truly perform and fulfill all the
undertakings, covenants, terms, conditions and agreements of the Construction Contract and any amendments
thereto, whether such amendments are for additions, decreases, or changes in materials, their quantity, kind or
price, labor costs, mileage, routing or any other purpose whatsoever, and whether such amendments are made
with or without notice to the Surety, and shall fully indemnify and save harmless the Owner and the
Government from all costs and damages which they, or either of them, shall suffer or incur by reason of any
failure so to do, and shall fully reimburse and repay the Owner and the Government for all outlay and expense
which they, or either of them shall incur in making good any such failure of performance on the part of the
Principal, and shall promptly make payment to all persons working on or supplying labor or materials for use
in the construction of the project contemplated in the Construction Contract and any amendments thereto, in
respect of such labor or materials furnished and used therein, to the full extent thereof, and in respect of such
labor or materials furnished but not so used, to the extent of the quantities estimated in the Construction
Contract and any amendments thereto to be required for the construction of the project, and shall well and
truly reimburse the Owner and the Government, as their respective interests may appear, for any excess in cost
of construction of said project over the cost of such construction as provided in the Construction Contract and
any amendments thereto, occasioned by any default of the Principal under the Construction Contract and any
amendments thereto, then this obligation shall be null and void, but otherwise shall remain in full force and
effect.
3. It is expressly agreed that this bond shall be deemed amended automatically and immediately, without formal
and separate amendments hereto, upon any amendment to the Construction Contract, so as to bind the
Principal and the Surety to the full and faithful performance of the Construction Contract as so amended,
provided only that the total amount of all increases in the cost of construction shall not exceed 20 percent of the
amount of the maximum price set forth in the Construction Contract. The term "Amendment," wherever used in
this bond, and whether referring to this bond, the Construction Contract or the Loan Contract shall include any
alteration, addition, extension, modification, amendment, rescission, waiver, release or annulment, of any
character whatsoever.
4. It is expressly agreed that any amendment which may be made by agreement or otherwise between the
Principal and the Owner in the terms, provisions, covenants and conditions of the Construction Contract, or in
the terms, provisions, covenants and conditions of the Loan Contract (including, without limitation, the
granting by the Administrator to the Owner of any extension of time for the performance of the obligations of

the Owner under the Loan Contract or the granting by the Administrator or the Owner to the Principal of any extension of time for the performance of the obligations of the Principal under the Construction Contract, or the failure or refusal of the Administrator or the Owner to take any action, proceeding or step to enforce any remedy or exercise any right under either the Construction Contract or the Loan Contract, or the taking of any action, proceeding or step by the Administrator or the Owner, acting in good faith upon the belief that the same is permitted by the provisions of the Construction Contract or the Loan Contract) shall not in any way release the Principal and the Surety, or either of them or their respective executors, administrators, successors or assigns, from liability hereunder. The Surety hereby acknowledges receipt of notice of any amendment, indulgence or forbearance, made, granted or permitted.

5. *This bond is made for the benefit of all persons, firms and corporations who or which may furnish any materials or perform any labor for or on account of the construction to be performed under the Construction Contract and any amendments thereto, and they, and each of them, are hereby made obligees hereunder with the same force and effect as if their names were written herein as such, and they and each of them may sue hereon.*

In witness whereof, the undersigned have caused this instrument to be executed and their respective corporate seals to be affixed and attested by their duly authorized representatives this

_____ day of _____, 20_____.

Principal (Seal)

ATTEST:

By _____

Secretary

Surety (Seal)

ATTEST:

By _____

Secretary

Address of Surety's Home Office

By _____
Resident Agent of Surety

Signatures: *The Contractor's Bond must be signed with the full name of the Contractor. If the Contractor is a partnership the Contractor's Bond must be signed in the partnership name by a partner. If the Contractor is a corporation the Contractor's Bond must be signed in the corporate name by a duly authorized officer and the corporate seal affixed and attested by the Secretary of the corporation. A typewritten copy of all such names and signatures shall be appended.*

Power of Attorney: *The Contractor's Bond must be accompanied by a power of attorney authorizing execution on behalf of the Surety and, in jurisdictions so requiring should be countersigned by a duly authorized resident agent of the Surety.*

INSURANCE REQUIREMENTS

- 1.1 **Applicability.** Notwithstanding any other requirement or obligation in the Agreement, the Contractor agrees to the requirements represent the **minimum** insurances required to contract with the Owner.
- 1.2 **General.** The Contractor and all Subcontractors shall maintain at all times during the performance of the Work, the insurance coverages and limits set forth in this Section covering the Work being performed and as may be set forth in the other Contract Documents. Unless the Owner agrees otherwise, all policies shall be through insurers authorized to do business in the State of Georgia. All policy forms shall be satisfactory to the Owner. Failure of the Contractor and Subcontractors to maintain adequate coverage shall not relieve the Contractor of any responsibility or obligation under this Agreement or the Contract Documents.
- 1.3 **Insurance Requirements.** The Contractor, at its expense, will procure and maintain in effect, and will require any Subcontractor not covered under Contractor's policies to procure and maintain in effect, without interruption during the term of the Agreement, policies of insurance, providing, at a minimum, the coverages and limits specified and complying with all other requirements stated below:
- a. **Commercial General Liability ("CGL") Insurance and Excess Liability Insurance.** The Contractor and all Subcontractors shall maintain any combination of CGL and excess liability insurance to cover bodily injury and broad form property damage, as provided below:
 - i. For all substation construction and transmission line construction, policy limits no less than Ten Million Dollars (\$10,000,000.00) per occurrence and annual aggregate; and, for clearing for substation grading, transmission line right-of-way clearing, substation and transmission line foundation work, erosion control, vegetation management work, and fence installation or repair work, policy limits no less than Five Million Dollars (\$5,000,000.00) per occurrence and annual aggregate.
 - ii. If the Work includes blasting, demolition or drilling, then XCU (Explosion, Collapse, and Underground) shall be included under the CGL Policy and shall not be excluded by endorsement.
 - iii. Coverage for blanket contractual liability assumed by the Contractor or Subcontractors shall be included, including the injury or death of any person (including the Contractor's or Subcontractor's employees) or damage to property of the Owners or others.
 - b. **Comprehensive Automobile Liability Insurance.** The Contractor shall maintain Comprehensive Automobile Liability Insurance to cover all motor vehicles used by the Contractor or its Subcontractors, whether they are owned, hired or leased and

whether on or off the Work Site. The auto liability policy limit shall not be less than Five Million Dollars (\$5,000,000.00) per occurrence.

- c. **Workers' Compensation and Employers' Liability.** The Contractor shall maintain Workers' Compensation and Employers' Liability Insurance in accordance with all applicable State workers' compensation laws. The required limits are: (i) Workers' Compensation – Statutory Limits; and (ii) Employers' Liability – One Million (\$1,000,000.00) each occurrence.
- d. **Property Insurance.** The Contractor and Subcontractors shall have the option to either (i) obtain property insurance to insure against all property damage or loss for which the Contractor, or Subcontractor, or both, is responsible under the Contract Documents; (ii) self-insure against such property damage or loss; or (iii) adopt a combination of (i) and (ii), above.

1.4 Additional Insurance Requirements. Contractor's insurance also must meet the following additional requirements, through the policy language or endorsement:

- a. **Additional Insureds.** To the fullest extent allowed by applicable law, the Owner, its officers, directors, employees, representatives, and agents must be named as additional insureds under each of the CGL, auto, and excess/umbrella policies. Additional insured status must apply to a claim arising from the Agreement, the Contract Documents, or caused in whole or in part by an act or omission of Contractor or those acting on its behalf, but, with respect to a claim in Georgia, will not apply to a claim resulting from sole negligence of an additional insured.
- b. **Work Must Be Covered.** Contractor's insurance must provide coverage for the Work being performed under this Agreement.
- c. **Contractor's Insurance is Primary.** Contractor's insurance must be primary for all Work performed under this Agreement or the Contract Documents. Insurance or self-insurance maintained by the Owner or other additional insureds is in excess of Contractor's insurance, contingent, and non-contributory.
- d. **Severability of Interest Clause.** Contractor's insurance must include a "cross-liability" or "severability of interest" clause that provides that the insurance afforded applies separately to each insured, named insured, or additional insured with respect to any claim, lawsuit, or judgment made.

1.5 Certificates of Insurance. Upon signing this Agreement, Contractor agrees to provide a certificate of insurance from Contractor's insurer(s) naming Owner as an additional insured and providing evidence that the insurance coverages specified in this Section and in the other Contract Documents (if any) have been obtained from insurance companies reasonably acceptable to the Owner. If a certificate indicates that the policy must be endorsed to effect the additional insured coverage, the Contractor agrees that it will submit the necessary premiums, documents or information to insurer to confirm that coverage for the above-identified additional insureds is provided. Contractor shall provide notice of cancellation, nonrenewal or any change in the limits or type of coverage in any such policy

to the Owner within five (5) Days of receipt of notification of such cancellation, nonrenewal or change.

- 1.6 **Updated Certificates.** Whenever a policy renews, is replaced, expires, is canceled, and at such other times as the Owner may request, the Contractor shall provide an updated Certificate of Insurance to the Owner at least thirty (30) Days prior to expiration date of the current policy.
- 1.7 **Subrogation.** To the fullest extent allowed by applicable law, the Contractor and Subcontractors waive all rights, including rights of subrogation, against the Owner and its respective directors, officers, agents, insurers, other contractors, consultants and employees for damages covered by any type of insurance during and after the completion of the Work.
- 1.8 **No Waiver.** Neither a contractual duty to procure or maintain insurance, compliance with the Agreement's insurance requirements, nor existence of, or coverage under, an insurance policy waives or limits Contractor's liability under the Agreement, the Contract Documents, or applicable law.

HOLD HARMLESS AND INDEMNIFICATION

Notwithstanding any other provision of this Agreement and to the fullest extent permitted by applicable laws, Contractor hereby agrees to indemnify, hold harmless, and, at Owner's request, defend Claiborne Electric Cooperative, Inc. ("Claiborne", "Cooperative", or "Owner") and its officers, directors, employees, members, agents, managers, successors and assigns of each of them, with counsel chosen by the Claiborne, from and against any and all Claims brought against any person or entity of Claiborne, and its officers, directors, employees, members, agents, managers, successors and assigns of each of them, in any manner, in whole or in part, arising out of or connected with this Agreement or the Contract Documents, the work performed under this Agreement or the Contract Documents by Contractor, its Subcontractors, employees, agents, or suppliers, or any act or omission of Contractor, any of its Subcontractors, any of its suppliers, anyone directly or indirectly employed by Contractor, its Subcontractors, or its suppliers, or anyone for whose acts any one of them may be liable.

Claims shall mean any and all claims, including those for bodily injury, death, damage to property, or destruction of property, or demands, lawsuits, actions, administrative proceedings, orders, damages, settlements, verdicts, judgments, penalties, fines, costs, fees and expenses, of whatever kind (including, but not limited to attorneys' fees, expert fees and expenses, costs of investigations, costs of defense, and court costs). But nothing herein shall be construed as making contractor liable for any injury, death, loss, damage or destruction caused by the sole negligence of Claiborne.

Claiborne shall promptly notify the Contractor of any Claim caused by the Contractor's obligations hereunder and may request Contractor to defend the Claim with counsel selected by the Owner. Contractor's duty to defend is not dependent on the prior determination of liability but arises when a Claim involves an act or omission of Contractor, or Contractor's affiliate, representative, subcontractor, supplier, officer, director, employee, or agent or any one of them, or any one for whose acts one of them is liable, caused the loss.

ATTEST:

Secretary

Dated _____

Bidder

President

Address

U.S. DEPARTMENT OF AGRICULTURE

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, **Federal Register** (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name

Wood Pole Inspection and Treatment

PR/Award Number or Project Name

Name(s) and Title(s) of Authorized Representative(s)

Signature(s)

Date

Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

SWORN STATEMENT OF DISCLOSURE
(Pursuant to LSA-R.S. 12:417.1)

Instructions: Pursuant to La. R.S. 12:417.1, each person or legal entity which is a party to any such contract or agreement with a cooperative shall submit a sworn statement disclosing any business or personal relationship which exists with a director or officer of that cooperative. The sworn statement shall be attached to all such contracts or agreements. Please check the appropriate response below. Declaring a business or personal relationship does not automatically disqualify a person or legal entity; potential conflicts will be evaluated pursuant to Claiborne Electric Cooperative's applicable policies and procedures.

BEFORE ME, the undersigned Notary Public, duly commissioned and qualified in and for the Parish and State aforesaid, personally came and appeared:

_____, representing _____,

whose address is _____

hereinafter referred to as the "Affiant,"

who, after being duly sworn, did depose and state as follows:

1. That the Affiant is and/or wishes to be a party to a certain contract or agreement with Claiborne Electric Cooperative, dated _____, with a value exceeding fifteen thousand dollars (\$15,000.00).
2. That in accordance with the provisions of LSA-R.S. 12:417.1, the Affiant hereby discloses the following business or personal relationships with any director or officer of said cooperative:

☐ No such relationship exists.

☐ The following relationships exist (describe in detail):

3. That this sworn statement is made for the purpose of full disclosure and transparency, and will be attached to the aforementioned contract or agreement in compliance with Louisiana law.

[Signatures on Following Page]

AFFIANT

Signature

Printed Name

Title, if applicable

Company Name, if applicable

Sworn to and subscribed before me this ____ day of _____, 20____, in the Parish of _____, State of Louisiana.

NOTARY PUBLIC

(Signature)

(Printed Name)

Notary ID or Bar Roll No.: _____

My commission expires: _____

ATTACHMENT A

SPECIFICATIONS FOR: WOOD POLE INSPECTION AND TREATMENT

1. GENERAL

1.1. Scope

This specification covers the requirements for inspection, evaluation, preservative treatment and identification as to the condition of standing poles that are currently in place and have accumulated ten (10) years or more of service.

Contractor is to furnish all supervision, labor, tools, equipment and material necessary or required for the inspection and ground line treatment of poles as identified by Claiborne Electric Cooperative, Inc., hereinafter referred to as "Claiborne". Claiborne will furnish the Contractor with maps showing locations of poles which are the subjects for inspection and treatment.

1.2. Contractor Qualifications

Contractor is required to have a minimum of 20 years in the pole inspection, treatment and reinforcement industry. Contractor must have documented programs/policies conforming to the Environmental Protection Agency ("EPA"), the Occupational Safety and Health Administration ("OSHA"), the Department of Transportation ("DOT"), along with all federal and state pesticide regulations. These policies must include a safety manual, pesticide training manual, standards for safe storage of preservatives on vehicles, operating policies for Contractor's personnel to handle preservatives, procedures for disposing of empty containers used for pole treatment in compliance with label requirements, and policies addressing OSHA regulations involving Personal Protective Equipment ("PPE"). Documented proof of these programs/policies shall be provided upon request.

1.3. Personnel Qualifications

All pole reinforcing or treating inspectors and work foremen performing the work shall be trained and experienced (minimum one year) as appropriate in inspection, treatment and reinforcement of wood poles. Claiborne reserves the right to review and approve evidence of previous experience and training in the form of letters of reference and test results.

Supervision of pole inspectors and work foremen shall be performed by the Contractor using Supervisors with at least two (2) years' experience in the art of inspection, treatment and reinforcement of utility poles.

1.4. Licenses and Labels

Contractor and Contractor's Supervisors shall be thoroughly familiar with Federal, State and local regulations pertaining to preservatives

used in this work. Persons applying restricted-use pesticides must be “Louisiana Certified Pesticide Applicators” or under the direct supervision of a certified applicator. All preservatives used on the job shall bear appropriate EPA approved labels stipulating the intended end use of the material. Safety Data Sheets are to be provided to Claiborne.

Contractor must provide proof of Louisiana pesticide license. Contractor shall submit a complete list of EPA labeled preservatives intended only for the purpose of pole treatments to be used in performing this work.

1.5. Definitions for Inspection and Treatment

Pole inspection and treatment categories are defined as follows:

- A. Treated - Is a wood pole which has been excavated, inspected, found to be sound, prepared and given external ground line treatment with the preservative listed in 5.4.1 (includes C and D below).
- B. Reject - Is a wood pole which has been excavated, inspected, found to be deteriorated below required strength and not treated further (includes C and D below).
- C. Reported - Is a wood pole which Claiborne desires information of the type supplied by the contractor’s inspector, or any pole prior to excavation or boring that is judged to be unserviceable and/or a pole erroneously designated for inspection by Claiborne, or a pole that has accumulated less than ten (10) years of service.
- D. Sound and Bore - Is the inspection procedure of sounding a wood pole with a hammer and boring from the ground line to 8’ above in order to locate internal decay pockets; this procedure is used when excavation is not possible (includes C above).
- E. Fumigant/Rod Treatment - Is the application of EPA approved wood fumigant / Rod to a wood pole in accordance with the instructions of the manufacturer (includes D above).
- F. Internal Treatment - Is the application of EPA approved insecticide and preservative solution, which is inserted, under pressure (40 PSI Minimum Pressure), into a wood pole with voids or insect galleries to stop internal decay (includes D above).
- G. Priority Reject - Is a reject wood pole that has such severe decay deterioration, it should be removed/replaced as soon as

practicable.

- H. Assessment - Is a non-wood pole of which Claiborne desires information.

2. QUOTATION

2.1. Information Required

The Contractor will furnish a quotation for the work to be performed on the basis of the foregoing categories and in accordance with the following schedule:

Line-item pricing shall be inclusive as indicated below. Pricing shall not employ price stacking.

DISTRIBUTION

- A. Treated (includes C and D below).
- B. Reject (includes C and D below).
- C. Reported (wood only).
- D. Sound and Bore (includes C above).
- E. Fumigant or Rod Treatment (per hole, includes D above)
- F. Internal Treatment (includes D above).
- G. Ground Wire Repair (Labor only)
- H. Guy Marker Replacement (Labor only)
- I. Pole Numbering (Labor only)
- J. Assessment (non-wood structures)
- K. Image Per Pole (minimum 8 megapixel)
- L. Application of vegetation control granules around heavily overgrown poles and anchors.

TRANSMISSION

- A. Treated (includes C and D below).
- B. Reject (includes C and D below).
- C. Reported (Wood only).
- D. Sound and Bore (includes C above).
- E. Fumigant or Rod Treatment (per hole, includes D above)
- F. Internal Treatment (includes D above).
- G. Ground Wire Repair (Labor only)
- H. Guy Marker Replacement (Labor only)
- I. Image Per Pole (minimum 8 megapixel)
- J. Application of vegetation control granules around heavily overgrown

poles and anchors.

3. INSPECTION

3.1. Preparation

When work is to be done in close proximity to a home or on private property, the Contractor shall notify the property owner that a pole inspection is being performed on Claiborne's behalf. Brush will be removed from around the pole to allow for proper excavation, inspection and treatment unless the property owner denies permission for removal. If permission by the property owner is not granted, the pole will be sounded and bored and treated with fumigant (see 5.2). Before any work is started, all reasonable precautions shall be taken to ensure that there will be no pole failure during the work.

Poles set in concrete are excluded for excavation under this agreement unless specifically requested by Claiborne. Poles set in concrete will be inspected by sounding and boring and will be treated above the concrete line with fumigant or rod (see 5.2). Contractor will not inspect or perform any work on poles inaccessible by acts of God or by any causes beyond the control of Contractor. Contractor shall, however, notify Claiborne of such poles.

A four (4)-day workweek may acceptable with prior notice to and approval from Claiborne. Weekend work, Saturday and Sunday, may be authorized with prior notice and approval by Claiborne. In all instances, Contractor shall exercise care to minimize disturbance of the public, especially during early mornings.

Claiborne will indicate on maps those poles that will not be tested or treated due to planned construction replacement.

3.2. Above Ground Inspection Wood Poles

A visual inspection of all wood poles shall be made from the ground line to the top, before excavating for ground line treatment. Visual observation shall include the pole height and class, year or manufacturer, type of wood, last treatment date, circumference, shell rot, woodpecker holes, split tops, and any physical damage noted. Report items that will require the attention (repairs) of a maintenance crew before the next inspection cycle of 10 years.

If the pole is obviously not suited for continual services due to excessive shell rot or other serious defects, it shall not be excavated but shall be reported. If judged serviceable, it shall be excavated and further inspected.

The Contractor, during pole inspections, will make a visual inspection of the lines/equipment and report to Claiborne items needing the attention of a maintenance crew. Report items that will require action or repairs. This includes damaged equipment, broken conductor strands, damaged insulators, woodpecker holes, loose ties, slack guys, pulled anchors, broken guy markers, broken/missing ground wires that cannot be repaired during the inspection process, and defective crossarms and/or braces.

Non-Wood Poles

A visual inspection of all non-wood poles shall be made from the ground line to the top of the pole. Report from visual inspections shall include damaged equipment, broken conductor strands, damaged insulators, loose ties, slack guys, pulled anchors, broken guy wires, broken/missing ground wires that cannot be repaired during the inspection process, defective crossarms and/or braces, damage to the structure, static connections, conductors, loose ties, insulators and bells, corona rings, anchors, guying, arrestors, dampers, arms, hardware, nesting or bird activity, hardware, and gun shots.

Inspectors shall check steel poles for damage to concrete foundations (where applicable), dents, bends, corrosion, missing or broken grounding and neutral connections, and cracks.

Inspectors shall check concrete poles for damaged concrete, bends, cracks, and spalling.

3.3. Excavation (Wood Poles Only)

A hole shall be dug all the way around the pole to a depth of 18". The excavation will be approximately 10" from the pole at ground level and 4" from the pole at the 18" depth. Poles installed on slopes shall be excavated to a minimum depth of 18" on the down slope side. For excavations in areas such as lawns, parks, areas between curbs and sidewalks and other similar areas, care shall be taken to keep the area as clean as possible. Sod around the pole shall be carefully cut and removed to make neat replacement possible. Should any underground cables be damaged during this excavation process, the damage shall be reported to Claiborne as soon as practicable. Should Contractor fail to notify Claiborne of damaged cable and such cable fails at a later date due to this unreported damage, the Contractor agrees to reimburse Claiborne for any expenses incurred to repair and/or replace damaged cable(s).

CAUTION: Care must be taken not to break the ground wire or to disconnect it from the ground rod. Repair broken ground wires and

report such incidents to Claiborne.

Contractor will be held liable for damages to Claiborne's equipment, e.g. underground cable, etc. and all other facilities attached to Claiborne's poles. In addition, Contractor shall be liable for reasonably attributable consequential damages.

3.4. Sounding (Wood Poles Only)

Poles that are 10 years and older shall be sounded by an Industry accepted method from 2" below ground line to a minimum of 8' above ground to locate exterior or interior pockets of decay. Hammer marks should be visible to indicate that the area was sounded.

3.5. Boring (Wood Poles Only)

Inspector shall bore pole at least once in the ground line area with a 3/8" bit to the center of the pole and check with a shell thickness indicator to detect extent of interior decay. If heart rot, enclosed decay, or pockets are evident, a minimum of three borings will be taken to determine the size and extent of decay. Bored holes shall be plugged with tight fitting wooden treated dowels or plastic plugs that are driven flush to the pole surface.

3.6. Scraping (Wood Poles Only)

Scraping of the pole must occur before any chipping is to be conducted. The pole shall be scraped with a specially designed tool to both clean loose dirt from the pole and identify decayed and/or loose wood.

3.7. Chipping (Wood Poles Only)

Only after visual assessment, sounding, boring, probing, and scraping can chipping occur. Chipping must not occur on a pole that is an obvious decayed reject. If the pole is not a reject, all exterior decay wood, surface rot as well as external decay pockets, shall be chipped off. As soon as the pole is a known groundline reject, chipping must immediately stop (this includes restorable reject candidates). All chips and decay pieces are to be removed from the hole and surrounding ground and disposed of in accordance with appropriate environmental practices. During the chipping process, **care shall be taken not to remove good wood**, thereby reducing the strength of the pole. Solid, decay free wood shall not be chipped from the pole.

4. EVALUATION (Wood Poles Only)

4.1. Determine Minimum Circumference

Measure minimum circumference at or below ground line. Measurements of decay and damage conditions shall be collected

and input into a strength calculating program (or other method approved by Claiborne) which will determine the percent remaining strength of the pole. The groundline circumference will be reported as well. This is the circumference of a smaller, sound pole that approximates the bending capacity equivalent to the decayed pole's remaining strength.

A "Reject Pole" is any excavated pole with a remaining strength of 67% or less and/or any pole with heart rot having a minimum average shell thickness of less than 2".

A "Priority Pole" is any pole with an effective circumference of less than 50% of its original circumference and/or 13% or less remaining original strength.

Priority Poles shall be directly reported via email and phone call to Claiborne's designated contact on the same day that the pole is inspected. Additionally, any hazardous condition shall be reported via email on the same day that the pole is inspected. Hazardous conditions or concerns that could impact the safety and welfare of the public (such as downed power lines) shall be reported immediately via email and phone call to Claiborne's designated contact.

4.2. Determining replacement candidates

When the initial inspection results in the rejection of a pole due to groundline conditions, the pole shall be marked for replacement. Poles with serious top defects or without sufficient wood, that standard being 26" above ground, will be immediately rejected and no further work performed on the pole.

5. TREATMENT

5.1. General (Wood Poles Only)

All poles suitable for treatment shall be treated in accordance with Section 5.4. If internal decay is evident, an appropriate internal treatment shall be selected and applied.

All preservatives shall be handled in accordance with the product label and applied in a manner that will prevent damage to vegetation and property. Claiborne will consider only preservatives registered by the Environmental Protection Agency and the Louisiana Department of Agriculture for the intended use for approval. All preservatives used must have the appropriate SDS available for inspection.

The contractor shall apply no preservatives where a pole is in a

vegetable garden or within ten (10) feet of a stream, body of standing water, or well.

Any container in which a preservative is stored shall be securely locked or bolted to a vehicle on the right-of-way and kept locked when left unattended. Empty preservatives containers shall be removed from the right-of-way and kept in a locked compartment until disposal. Disposal of preservatives and their containers shall be the responsibility of the contractor in strict accordance with the rules and regulations of all appropriate Federal, State and local agencies.

Accidental releases of preservatives shall be immediately cleaned-up in a manner consistent with label requirements and federal and state regulations. Contractor shall provide each crew with a recovery kit containing sufficient materials for cleaning-up and neutralizing accidental releases of both paste and liquid preservatives.

Claiborne will accommodate Contractor material storage space for this project at Claiborne's material yard with a release of liability agreement from Contractor.

5.2. Fumigant or Rod Treatment (Wood Poles Only)

Treatment solution shall consist of one of the following:

1. Granular Fumigant

Active Ingredient: 98% Tetrahydro-3,5-dimethyl-2H-1,3,5-thiadiazine-2-thioneActive

Other Ingredients: 2%

Application Rate Chart: 70 grams = 2.46 ounces

Granular Fumigant, 7/8" Bit

Ground-line Circumference	25" or Smaller	26" to 40"	41" to 50"	51" to 57"	58" or Larger
Number of Holes	2	3	4	5	6
Size of Holes	7/8" x 14"	7/8" x 14"	7/8" x 14"	7/8" x 14"	7/8" x 14"
Grams per Hole	70g.	70g.	70g.	70g.	70g.
Total Grams	140g.	210g.	280g.	350g.	420g.

2. Solid Rod

Active Ingredients: 90.6% Disodium Octaborate Tetrahydrate,

4.7% Boric Acid, 2.9% Cupric Hydroxide

Inert Ingredients: 1.8%

Rod Application:

Rods shall be used on all poles requiring Internal Preventive Treatment. Rods are placed into treatment holes as described below:

Size: ¾" X 3" Rod

- i. Measure the pole circumference at the groundline.
- ii. Determine the number of holes for preservative treatment to be used.
- iii. Drill 7/8" treatment holes at a 45-degree angle following manufacturer's recommendation for drill pattern; for previously fumed poles, follow the initial hold drilling/spacing
 1. For an excavated pole, begin installation of Cobra Rods below groundline.
 2. For 2 rods, the holes shall be drilled 180 degrees apart and with the second hole 6" higher than the previous hole.
 3. For 3 rods, the holes shall be drilled 120 degrees apart with subsequent holes 6" higher than the previous hole.
 4. For 4 rods, the holes shall be drilled 90 degrees apart with subsequent holes 6" higher than the previous hole.
 5. For 5 rods, the holes shall be drilled 70 degrees apart with subsequent holes 6" higher than the previous hole.
 6. For 6 rods, the holes shall be drilled 60 degrees apart with subsequent holes 6" higher than the previous hole.
 7. For 7 rods, the first 2 holes shall be drilled at groundline 180 degrees apart and the remaining 5 holes shall be drilled 60 degrees apart with subsequent holes 4" higher than the previous hole.
- iv. Install the ¾ " x 3" rods

- v. Plug the bore holes with tightfitting 15/16" plugs

Groundline Circumference	# Holes – Bit Size – Depth	Rods Per Hole	Total Number of 3/4" X 3" Rods
25" - 29"	2 – 7/8" – 6"	1	2
30" – 35"	3 – 7/8" – 6"	1	3
36" – 49"	4 – 7/8" – 6"	1	4
50" - 59"	5 – 7/8" – 6"	1	5
60" - 69"	6 – 7/8" – 6"	1	6
70" - 79"	7 – 7/8" – 6"	1	7

5.3. Treatment for Internal Decay (Wood Poles Only)

Treatment solution shall consist of one of the following:

1. **Active Ingredients:** 68% Copper Naphthenate

Other Ingredients: 32%

2. **Active Ingredients:** 9.10% Disodium Octaborate Tetrahydrate, 0.89% Boric Acid, 0.99% Copper Hydroxide

Inert Ingredients: 89.02%

Poles containing hollow heart decay shall be sounded to determine the approximate extent of the void and then treated by pumping the preservative into a series of 3/8" diameter holes. Sufficient holes will be bored and preservative used to assure coverage of the decayed area. Internal treating solution shall be applied under pressure at a minimum of 40 psi starting at the bottom hole until it runs out the next higher hole. This hole is then plugged and additional preservative is pumped into the cavity until it runs out the next higher hole; this procedure is followed until the cavity is filled or a maximum of one (1) gallon is used. If preservative has not flowed out of the top hole, a maximum of one (1) gallon shall be pumped into the top hole. If the void cannot be filled, it is important to thoroughly wet the interior surface area of the entire void.

All holes that have not been previously plugged shall be plugged at this time with tight fitting treated dowels or plastic plugs. When necessary, similar methods shall be used in treating enclosed decay pockets.

5.4. External Ground Line Treatment (Wood Poles Only)

5.4.1. Preservative Application

Treatment solution shall consist of one of the following:

1. **Active Ingredients:** 45.5% Disodium Tetraborate Decahydrate, 0.5% Tebuconazole, 0.5% Propiconazole

Inert Ingredients: 53.5%

2. **Active Ingredients:** 16.83% Sodium Octaborate Tetrahydrate, 3.20% Copper Hydroxide

Inert Ingredients: 79.97%

All poles that are excavated and are determined to be of sufficient strength to carry their load shall be ground line treated with a preservative paste that is either preservative breakdown of the following active ingredients. The wood preservative paste shall be brushed on pole at 1/16" thickness from 18" below ground to 3" above ground. Liberally treat and fill all exposed pockets and checks using a brush to trowel. Where obstruction occurs, such as fences, curbs, wall, cable riser or interfering ground rods, etc., the preservative shall be applied in excess amount near the obstructions and the shield wrapped as close to the obstruction as possible. Such conditions shall be recorded on the daily work sheet.

5.4.2. Wrapping

A Kraft paper with a coating shield moisture barrier is to be applied over the preservative. The wrapping shall be a minimum of 22" wide so that it extends 1" above the treated area (see 5.4.1) and shall be of sufficient length to go around the pole with an overlap of approximately 4" and shall be stapled to the pole at the top and side seams of the barrier.

5.5. Repair of Broken Ground Wire (Labor Only)

Contractor shall repair all broken ground wires accessible from the base of the pole. All ground wires broken during excavation by the contractor will also be repaired at Contractor's expense. Ground wires shall be repaired using approved methods with materials furnished by Claiborne.

5.6. Guy Marker Installation (Labor Only)

Contractor shall install guy markers on any guy wires if found missing during inspection. Claiborne shall provide necessary materials.

5.7. Pole Numbering (Labor Only)

For all Claiborne owned protective device poles not already labeled with a standard Claiborne pole number tag (ex. D123456) or labeled incorrectly in the field, the Contractor shall permanently affix a

Claiborne provided unique identifiable pole number tag to the pole. Tags shall be affixed to the pole at five (5) feet above the ground line on the road side of the pole (if applicable). Any existing structure ID on the pole (ex. 0114045) shall be noted in the findings as an Alternate Structure ID.

5.8. Vegetation Control Granules

For poles which are heavily overgrown or surrounded by dense underbrush or vines, Contractor shall apply vegetation control granules. The exact formula and quantity of product to apply shall be mutually agreed upon by Claiborne and the Contractor.

5.9. Stub Pole

A stub pole is a pole that is topped off near the neutral location with no Claiborne attachments. This pole is located adjacent to a more recently replaced pole. The stub pole may still have telecom transfers pending or no telecom contacts but may only need to be removed.

The need to transfer telecommunications and/or remove stub pole are to be noted in the pole inspection records. The Contractor will identify stub poles as part of normal data collection and reporting.

6. RESTORATION OF WORK SITE

6.1. Backfilling

After treatment, all holes will be solidly backfilled using native soil. The first one-third (1/3) of the excavation will be backfilled and well tamped using a hand tamp in the hole around the pole, second one-third placed and tamped using a hand tamp and then place the last third. The excess earth should be banked to a maximum of 3" above normal ground level to allow for settlement. Extreme care should be taken not to tear any shield moisture barrier.

In grassy areas, the sod shall be carefully placed around the pole. Rocks or stones shall not be laid against the pole except where they serve to key the pole.

6.2. Clean-up

No debris, loose dirt, trash, etc. is to be left in the pole area in the case of public or private property. Private property turf and turf between curb and sidewalks, bushes, plants and shrubbery are to be replaced with care. Any preservative is spilled on the ground shall be immediately remediated according to approved environmental practices. All containers shall be properly disposed of according to approved environmental practices.

7. DATA COLLECTION AND DELIVERABLE

7.1. Work Performed

All inspected poles shall be marked with an all-weather aluminum tag identifying work performed, contractor, and date. Tagging scheme must be pre-approved by Claiborne prior to starting work. Rejected poles will be tagged with a single tag and rejected priority poles will be tagged with two tags. A color scheme may be used to differentiate Reinforceable Rejects. Tags shall be supplied by the Contractor and placed 5'-6' above groundline or under existing pole inspection tag (do not remove old tag) on the road side of pole (if applicable). Identification shall correspond to Data Collection under Section 7.2. A large white stripe shall be painted around all rejected poles, and 2 large white stripes shall be painted around all rejected priority poles to allow for 360-degree viewing. Stripes shall be located 4 feet from ground line and shall be of sufficient size as to be readily identified from 100 feet away.

7.2. Data Collection

Claiborne will provide Substation and Feeder/Circuit information, including location map and approximate pole count.

As each pole is inspected, Contractor shall use the unique pole number that is attached to the pole to correlate data between the geospatial map and all subsequent electronic reports. The contractor shall record all work on pole inspection and treatment by this unique pole number. Each entry shall include the inspector's name, date, pole number, manufacturer, year of manufacture, height of pole, type of pole and original treatment, original ground line circumference, effective ground line circumference, percent remaining pole strength, year last treated, inspection type (excavated, rejected, reported, sounded, bored, treatment), reject status (where applicable), and whether pole is reinforceable or not. Equipment irregularities that require repair by qualified line personnel shall be reported (see Section 3.2, Above Ground Inspection). Any pole data provided by Claiborne shall be verified and corrected to match actual field observed conditions.

7.3. Digital Photographs

One (1) digital photograph shall be collected of each pole after work at the pole has been completed. The image shall be from groundline to just over the top of the pole. For steel and concrete transmission poles, one (1) additional digital photograph shall be collected of the pole's "nameplate". Images shall be a minimum of 8 megapixels. Additional images may be taken per Claiborne's direction.

Photo naming convention shall be the unique pole number with “IMG1” appended to the file name for the pole photo or “IMG2” for the photo of the pole’s “nameplate” (e.g., P123456IMG1.jpg or P123456IMG2.jpg).

Photos of poles that Contractor is invoicing for will be made available to Claiborne at the time of invoicing.

7.4. Electronic Data Specifications

Contractor shall provide a standard North American Datum (NAD) 1983 digital land base to be used as a template to collect each pole location via GPS or other means enabled by Contractor’s equipment. Geospatial pole data shall be configured such that it is compatible with and can ultimately be uploaded to Claiborne’s ESRI GIS.

Field data and geospatial pole data will be electronically presented to Claiborne via Contractor’s software application portal that shall provide pre-configured reports and data queries and shall support ad hoc search and report functions, as well as a means to view geospatial digital images. The software shall provide a means to search, sort, and filter pole groups according to their condition, attributes, or attachments. These pole groups shall then be highlighted in a geospatial map view. These maps shall be printable. Incremental data deliveries covering the most recent work completed shall be submitted on a weekly basis. All incremental data deliveries will be updated in the geospatial software.

Contractor’s software application shall be compatible with industry standard Windows operating system and Web browser. The application shall require minimal storage space. Claiborne shall approve the database and data presentation application that the Contractor elects to use prior to work commencing.

Report generation capability shall include viewing, saving, and printing as PDF files and Microsoft Excel spreadsheets. Pre-configured reports shall include these and others as requested:

- Pole detail report (See Attachment B - Pole Inspection Report Template)
- Weekly and year-to-date summaries
- Reject poles (including identifiers for priority rejects)
- Poles requiring maintenance

Claiborne shall retain ownership of the data. A final Microsoft Excel report tabulating the scope of the entire project is required at the end of the contract. Contractor shall archive all pole conditions, attributes,

and geospatial data for 12 months after the year in which the work is performed.

In order to take full advantage of the accuracy of data collection and subsequent transfer of this data, information gathered in the field shall be collected utilizing electronic equipment or other such computer device(s) as opposed to handwritten notes such that subject information may be subsequently transferred to Claiborne's computer equipment at a later date.

All data at all times shall be stored and maintained within secure servers by the inspection company within the United States mainland.

Calculated remaining strength must be provided for all poles with decay. Contractor must demonstrate how their software determines pass/fail for poles according to the NESC guidelines.

Claiborne shall approve the database that the Contractor elects to use prior to work commencing.

7.5. Work Summary

When all of the contracted inspections have been completed, a report will be submitted to Claiborne summarizing the information listed below. Totals shall include all poles, including Assessments. Distribution and Transmission poles shall be reported separately.

- Total poles externally treated and percentage of total.
- Total poles sound and bored and percentage of total.
- Total poles visually inspected and percentage of total.
- Total poles fumigant treated and percentage of total.
- Total poles internally treated and percentage of total.
- Total poles rejected and percentage of total.
- Total poles recorded as priority poles and percentage of total.
- Total poles recorded as reinforceable/restorable and percentage of total.
- Total poles rejected which were previously inspected and treated and percentage of total.
- Total poles assessed (non-wood) and percentage of total.

8. QUALITY CONTROL

8.1. Discrepancies

Claiborne's representative will check completed work periodically at Claiborne's discretion with the Contractor's representative. At least 2% of poles will be selected at random for re-inspection by Claiborne's representative. The re-inspection shall consist of re-excavating, removing its wrapping and treatment. The pole shall be completely re-inspected and treated. All costs associated with the re-treatments shall be borne by the Contractor. Hammer marks should be evident to show that the pole has been adequately sounded. A Pole Inspection and Treatment Report form shall be designed as a Quality Control Report, completed, and submitted to Claiborne's representative.

8.2. Corrective Action

Any serious errors will be brought to the attention of the Contractor and corrective action, satisfactory to Claiborne, must be taken by the Contractor to remedy the situation before the next quality control check. Corrective action may include but is not limited to reworking each pole back to the previous quality control checkpoint at no cost to Claiborne.

9. PERSONNEL REQUIREMENTS

Field inspection crews will be outfitted in like uniforms provided by Contractor. Uniform will meet all appropriate local, state, and federal safety requirements, and at a minimum will clearly identify the Contractor's company name on the uniform. Uniforms will also include field employee identification and will be readily visible to the customer.

Contractor will provide vehicles and related signage, fuel, maintenance, insurance, etc. needed to support the project. Claiborne shall approve, in advance, signage for vehicles. Signage must be used on all vehicles involved in the project.

Contractor agrees to comply with all safety provisions for this project including all Federal, State and local applicable regulations, ordinances and requirements concerning health and employee safety.

10. CUSTOMER RELATIONS

10.1. Advance Notice

Whenever possible, property owners/tenants will be given advance notice of pole inspection work that will take place on their property. A Contractor representative will attempt to visit with property owners (or tenants) in person. When residents are not at home, a Claiborne supplied door card ("door hanger") will be left by the Contractor to

advise property owners of impending work. The door card will list both Claiborne's representative and the Foreman's phone numbers for customers to call if they have questions regarding the work.

Where a resident is not at home, such work will proceed on the property as scheduled unless it involves a locked or blocked gate or the presence of animals within the work area. If such conditions are present, contact must be made with the customer before commencing operations.

10.2. Customer Problems and Disputes

Contractor crews will avoid disputes with customers concerning reinforcement work, property access, etc. When such problems develop and the necessary work cannot be completed without incident, crews will discontinue any work underway and leave the property. The involved Crew Foreman will notify the Contractor Supervisor who will attempt to resolve the problem or bring the matter to the attention of Claiborne's representative.

Crew members will not use or handle customers' private property except when articles must be moved to avoid damage during operations. The contractor shall seek property Claiborne permission prior to moving such items. Any items so moved will be returned to their original locations prior to the crew's departure from the property.

Contractor shall certify that complaints of any nature received from property owners or public authorities resulting from this pole reinforcement work will receive immediate attention and that all efforts will be made to affect a prompt adjustment. If any damage is done to the property of others by Contractor's workforce, Contractor shall repair and restore at its sole expense any such property and correct any damage inflicted thereto, all to the complete satisfaction of the owners(s) of the injured property. All complaints and any action taken by Contractor in connection with such complaints shall be reported to Claiborne.

11. INFORMATION PACKAGE

11.1. Information Required

IMPORTANT: the following information shall be provided with the contractor response. This is in addition to any other required information listed in other parts of this document.

- a. Safety Manual
- b. Pesticide Training Manual and test used by contractor

- c. Standards for safe storage of preservatives on vehicles
- d. Process of Quality Control

12. BILLING

Contractor shall furnish Claiborne with report sheets on a weekly basis. Invoices will be itemized and submitted weekly (one invoice per circuit/feeder section). Reports submitted by Contractor with each invoice must include (at a minimum) data specified in Attachment B - Pole Inspection Report Template. Submit Reports and Invoices to:

Farmerville District:

Mr. Daniel Kimbell

Claiborne Electric

Cooperative, Inc.

P.O. Box 719

Homer, LA 71040

(318) 927-3504

daniel@our.coop

Unit Price Schedule
WOOD POLE INSPECTION AND TREATMENT

Pole Units - Distribution

Unit No.	Unit Description	Notes	U/M	Estimated Quantity	Unit Price Total	Extended Price
A	Treated	Unit includes items C and D	Per Pole	8,900		\$ -
B	Reject	Unit includes items C and D	Per Pole	1,100		\$ -
C	Reported	Wood Only	Per Pole	1,117		\$ -
D	Sound and Bore	Unit includes item C	Per Pole	500		\$ -
E	Fumigant or Rod Treatment	Adder for fumigant treatment only (does not include item D)	Per Pole	400		\$ -
F	Internal Treatment	Unit includes item D	Per Pole	400		\$ -
G	Ground Wire Repair	Labor only (Claiborne to furnish material)	Per Pole	100		\$ -
H	Guy Marker Replacement	Labor only (Claiborne to furnish material)	Per Pole	250		\$ -
I	Pole Numbering	Labor only (Claiborne to furnish material)	Per Pole	50		\$ -
J	Assessment	Non-wood structures	Per Pole	20		\$ -
K	Photo	Photographic image per pole	Per Pole	10,154		\$ -
L	Vegetation Control Granules	Application of vegetation control granules around heavily overgrown poles and anchors.	Per Pole	500		\$ -
SUBTOTAL, POLE INSPECTION UNITS - DISTRIBUTION:						\$ -

Line-item pricing shall be inclusive as indicated dabove. Pricing shall not employ price stacking.

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[illegible]

[illegible]

Reject_Reason	No_Treat_Reason	Stub Pole Present	Conditions (Report only if condition requires correction within the next 5 years - photos required)
Split Top		Yes - Comms Attached	Tree & Vines In Wire - Primary
Decay Top		Yes - No Comms Attached	Tree & Vines In Wire - Open Wire Secondary
Shell Rot		Default - No	Tree & Vines In Wire - Service
Hollow Pole			Leaning Pole - more than X degrees
Exposed Pocket			Wood Pecker Holes - (report if greater than 2" diameter, or if more than 3 holes of any size)
Closed Pocket			Bowed Pole
Other			Slack Guy - Comms
			Slack Guy - Primary
			Slack Guy - Secondary or Neutral
			Damaged/Broken/Missing Guy Wire - Comms
			Damaged/Broken/Missing Guy Wire (assumed to be Claiborne if not labeled as Comms)
			Ground Wire Broken > 8 ft from GL
			Damaged/Broken/Missing Ground Wire (report only if unable to repair)
			Damaged Cross Arm (report only if replacement recommended)
			Damaged or Missing Cross Arm Brace (report only if replacement recommended)
			Buried Anchor - Comms
			Buried Anchor (assumed to be Claiborne if not labeled as Comms)
			Damaged/Missing Anchor - Comms
			Damaged/Missing Anchor (assumed to be Claiborne if not labeled as Comms)
			Transformer Leaking
			Loose or Damaged Hardware
			Damaged/Unwound Conductor
			Blown Arrestor
			Loose ties or connections
			Damaged insulators or bells
			Other Equipment Damage (additional note required)
			Damage to Static
			Corona Rings
			Nesting or Bird Activity
			Damage Caused by Gun Shots
			Lightning Damage
			Fire Damage
			Comms Attached

Span Mileage					
Homer			Farmerville		
Substation/Feeder	Pole Count	Mileage	Substation/Feeder	Pole Count	Mileage
Aycock (Sub 1)			Bernice (Sub 2)		
Feeder1	505	24.2	Feeder2	2,172	115.3
Feeder2	187	10.24	Farmerville City (Sub 6)		
Feeder4	288	6.49	Feeder4	191	6
Trussels (Sub 19)			Point (Sub 13)		
Feeder4	4,078	168.54	Feeder3	2,733	126.45

Homer total

5,058

Farmerville total

5,096

GRAND TOTAL FOR 2027

10,154